

## Website communications Committee

April 28, 2016 meeting notes

### Present:

Anne Krueger, chair

Debbi Smith

Susan Gembrowski

Rhonda Bauerlein

Beth Kelley

Pat Newman

### Guests:

Dave Dillon

Donna Hajj

#### 1. Intelliresponse

Intelliresponse offers online responses to the top questions asked by students. Dillon and Hajj have been leading the efforts to create answers. A spot on the website footers was created (Ask Grossmont and Ask Cuyamaca) for questions. The design was approved by Hajj and Dillon and committee members, and Beacon will be asked to embed within the websites. Once Intelliresponse goes live, a web ad will be posted with a link to the Intelliresponse page so students know to use the service.

#### ACTIONS:

- Debbi to contact Beacon with footer design and to determine how long project will take. Debbi to let Beacon know to change the shade of color for the Cuyamaca footer.
- Susan to ask Jamie Gassert to create website ads for Grossmont and Cuyamaca to let students know about Intelliresponse.

#### 2. Follow-up on creative writing website

No response has been received to the email to Karl Sherlock and Augustin Albarran with the committee's recommendation that the website be taken down. Committee members agreed that the process for approval of a website outside of Cascade needs to be communicated.

#### 3. Student organization websites

After discussion, action was tabled until a future meeting.

#### 4. Formstack

Tabled

Next meeting: Thursday, May 26 10 a.m. Cuyamaca College E-106